



# RISKMANAGEMENT

Dear Leader,

The safety of the young people we serve through YFC is of utmost importance. With that in mind, ongoing safety training for both our staff and you, our volunteers, is vital. Youth for Christ, USA requires that all volunteers complete one continuing education piece each year that they serve.

If you are just beginning with us as a volunteer, you are required to complete an online training called "Abuse Prevention." This will fulfill your first year requirement.

**Please follow the instructions below. For each video, whether year 1 or 2 and beyond, you will need:**

- 20-30 minutes
- A computer with internet access AND speakers or earphones (we can help here at the YFC office)
- \*Optional: access to a printer to print a packet of information for your records

---

## FOR NEW VOLUNTEERS

Armatus® Online Abuse Prevention Training



Welcome to YFC's Online Abuse Prevention Training, the instructions from Praesidium on the following page will get you started, with directions to log in and access the training. Thank you for taking the time to seriously consider this issue and honor our responsibility for the safety of every young person in YFC.

Upon logging in, you should see a welcome message from Dan Wolgemuth and a selection of training courses. This is serious material containing very helpful information in a format including personal interviews with both abusers and victims of abuse. You might find it a little difficult to watch, and we all wish we didn't have to think about these issues. However, given the times we live in and the culture we work in, we have to face these issues preemptively and head-on if we're going to take seriously our responsibility to protect kids. The courses are:

### Abuse Risk Management for Volunteers

This module shows volunteers how molesters operate, the devastating effects of abuse, and the specific steps volunteers can take to prevent abuse and false allegations of abuse.

If you encounter problems logging in or need further assistance, Praesidium's technical support team is ready to assist you. Contact them at [support@praesidiuminc.com](mailto:support@praesidiuminc.com) or 817-801-7773.

A handwritten signature in black ink that reads "Seth Baker".

Seth Baker  
YFC/USA Risk Management

**Please follow the directions on the other side of this page  
once you receive approval from a YFC staff member.**

If you encounter problems logging in, Praesidium's support team is ready to help.  
Contact them at [support@praesidiuminc.com](mailto:support@praesidiuminc.com) or 817-801-7773

## **Year 1 - Armatus Online Abuse Prevention Training: Abuse Risk Mgt.**

(if you are a returning volunteer please continue below to the section titled "Year 2 and beyond")

*Each year following, in January, you will receive a reminder to complete your annual continuing education. In even numbered years (2017, 2019, etc.) you will complete a second training called "Mandatory Reporter Training" which will help you to understand what your role is (and is not) when a young person confides information to you about their safety. In the odd years following, you will return to the Abuse Prevention training for a refresher. The annual reminder we send will help you to know which to tackle.*

### **1. Complete the Course**

- a. If you need to stop before you finish you will have to start over at the beginning of the section where you left off.

### **2. Follow the Orange Arrows**

- a. When it's time to move to the next page, an orange arrow will appear. Click it to go forward.
- b. Do *NOT* use your internet browser's forward, back or refresh buttons or you'll find yourself back at the beginning of the course.

### **3. Enroll and Begin**

- a. Go to <http://www.praesidiuminc.com/yfc>
- b. There are two main bullets.
  - i. If this is your first time ever (new volunteers) select the *first*: "Click here to enroll for the training"
  - ii. If you are returning for annual training, select the *second*: "to begin the training"
- c. A new page or tab will open requesting a Registration Code. Use **yfc7080**
- d. On the following page, fill in the required information
  - i. *\*note*: For User ID, we recommend using the last four digits of your phone number. As you only return to this site once a year it can be challenging to remember.
  - ii. *\*note*: Be sure to change your state to MI
  - iii. *\*note*: For Login Username we recommend your first initial + last name with no space, all lower case
  - iv. *\*note*: Your password will self-generate. We recommend you use their suggestion (which is your user ID number and your state). This will help us later if forgotten
  - v. *\*note*: Be sure to select "volunteer"
- e. Click the button that says "Click here to enroll" at the bottom to continue
- f. You will be prompted to answer a few security questions in case you should need further help recovering your username or password in the future
- g. On the following page you will be greeted with a letter from YFC, USA's President. Further down that page you will see two training options.
  - i. Select "Abuse Risk Management for Volunteers"
  - ii. Begin
- h. **Once complete**, please email [info@kalamazooyfc.org](mailto:info@kalamazooyfc.org) to notify us that you are done

If you encounter problems logging in, Praesidium's support team is ready to help.

Contact them at [support@praesidiuminc.com](mailto:support@praesidiuminc.com) or 817-801-7773